

To : Ramada Hotel Kowloon
 Attention : Irene Lo – Senior Sales Manager
 E-mail : ssmcorp@ramada-kowloon.com.hk
 Fax Number : (852) 2721 8022 / (852) 2311 6000
 Subject : **THE 7th GPC 2012**

Dear Sir,

Ramada Hotel Kowloon is pleased to offer a Super-Save Rate at **HK\$750** single/double occupancy which subject to 10% service charge per room per night under Superior room category & **HK\$60** per person per meal of buffet breakfast for those guests who join the captioned conference held by The Hong Kong Polytechnic University for coming May 2012. For reservation, please fill in the reservation form as below and return to us for confirmation.

*** Kindly make the reservation on or before **1 April 2012**, otherwise, room rate will be subject to change without further notice ***

Part I – To be completed by accommodation application

Date: _____

{ } Reservation { } Adjustment { } Cancellation

Guest Name : _____

Arrival Date : _____ **Arrival Flight** _____

Departure Date : _____ **Departure Flight** _____

No. of room (s) : _____ **Special Request(s)** _____

Transportation required: Yes () HK\$90 per trip per person (*one day in advance*) No ()

Credit card Number : _____ **Expiry Date** _____

For Guarantee Purpose *Cancellation only accepted 7 days prior to arrival, otherwise one night room rental will be charged as penalty*

Name of Application : _____ **Signature** : _____

E-mail : _____ **Fax** : _____

Part II - To be completed by Hotel

{ } Reservation Accepted { } Reservation Rejected / Reason _____

Room Rate : _____ **Remarks** : _____

Signature: _____ **Date** : _____